

**P.S.174Q School Leadership Team Minutes**  
**Friday, September 25, 2015**

The meeting began at: 7:30 a.m.

Attendance: Principal Karin Kelly, Heather Dimitriadis, Pat Evens, Susan Hammer, David Heath, Geraldo Maldonado, Gina Mastrogiacomo, Julie Milner, Marie Russell, Elana White

Observers: Laura Hui, Parent Coordinator

June minutes were amended and approved.

SLT Meeting Dates: Meetings will be held on Fridays at 7:30 a.m. The dates are as follows: 9/25; 10/16; 11/13; 12/11; 1/15; 2/12; 3/11; 4/8; 5/13, and 6/17.

School Calendar: The Department of Education official school calendar for the 2015-16 school year was distributed. It can also be accessed on the school website.

SLT Positions: Pat Evens was re-elected as chairperson and Marie Russell as secretary. The bylaws will be amended revised regarding the wording of parent SLT representative election protocols. David Heath will amend wording to stagger the terms of office for the SLT parent representatives.

Accolades: PS 174 was recognized once again by New York State as a Reward School. This reward was received for student achievement in the 2014-15 state tests. The certificate will be on display in the office and scanned for the school website.

Google Drive: A school Google Drive account has been established containing professional files listed by grade for staff sharing of key documents. There is also now a PS174 SLT Google Drive account which will include all documents related to SLT meetings. All members will have access to it.

New Classes: We now have two full-day Pre-K classes and six Kindergarten classes. There is now a full-time art cluster teacher who will be providing art lessons for the students. Further register growth will give us a possible additional cluster position.

Future Enrollment: Middle School booklets were given out to all 5<sup>th</sup> grade families last week. Pre-K and G&T enrollment for the 2016-17 school year will start earlier this year. As soon as the information is available it will be distributed to parents.

CEP Goals: School-wide communication continues to improve every year and will remain one of our highest priorities. Increased use of technology has been a big “hit” with a new computer lab and the availability of SMARTBoards in every classroom. Potential updates for improvements will be a STEM lab and a dance studio, space permitting.

After-school Program: The Parents Association will vote on an after-school program at their next meeting.

Dads Take Your Child to School Day: The event held this week was a great success. Any dads who could not attend are welcome to arrange another date with the classroom teacher.

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Safety: The school has a new security system in place. All visitors must exit through the main door as all other doors are now wired with alarms.

Meeting ended at 8:30 a.m.

Respectfully Submitted by Marie Russell