

**P.S.174Q School Leadership Team Minutes**  
**Friday, May 13, 2016**

The meeting began at: 7:40 a.m.

Attendance: Karin Kelly, Heather Dimitriadis, Pat Evens, David Heath, Geraldo Maldonado, Gina Mastrogiacomo, Julie Milner, Richard Niccolich, Marie Russell, Elana White

Observers: Laura Hui, Parent Coordinator.

April minutes were amended and approved.

Bylaws: Revised Bylaws were approved.

Participatory Budget Update: Project request for new bathroom installations were approved. Further details will follow.

SLT Meeting Date: The June meeting date will be moved to June 3rd.

2016-2017 Enrollment Registers: There are projected to be two full-day Pre-K, five Kindergarten classes, and four classes on each grade (1st-5th), for the 2016-17 school year.

Cluster Survey: An online cluster program survey will be sent out to parents shortly. Cluster Teachers are teachers in elementary schools who are not assigned to the same group of students for the entire day; they usually teach classes in music, art, science, physical education or any other subject that the chapter committee and the principal have agreed meet the needs of the school.

School Supply Lists: Special school supply package sets will be offered for sale by the Parent Association. All supply lists will be grade appropriate. Details will follow shortly.

School Website: All school information is available on the PS 174 website. Please refer to it for all newsletters and grade goals.

SLT Election Update: There will be one open parent seat for the 2016-17 school year. Parent Association elections are scheduled for Tuesday, May 17th.

Parent Association Website: The PS 174 Parent Association website contract needs to be renewed. If this is not done in a timely manner, the domain name may no longer be available.

Instructional Focus: The recent District Superintendent's visit and report had an overall positive rating. The main feedback regarded the way student learning is communicated to parents. According to her report, the instructional focus is not clear to parents, e.g., "how students and

peers assess each other, whether students are clear on what their learning goals and next steps should be, and how this knowledge is communicated to parents?”

Class Trips: The recent trip to a rock-climbing exhibit for 3rd graders was a huge success.

Accolades: Laura Hui is being honored by Karen Koslowitz on May 25th, Ms. Mahmood received a school safety award, Laura Hui is a finalist for the annual DOE Technology Award, and Mrs. Ickowitz is a finalist in the Big Apple Teaching Award.

Meeting ended: 8:35 a.m.

Respectfully Submitted by Marie Russell